

MANADATORY **DISCLOSURES**



MODISH INSTITUTE OF POLYTECHNIC
VILLAGE –GHEERA , TEHSIL-PUNHANA -122508
CONTACT NO. – 9813512842,9813164040
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MANDATORY DISCLOSURES

I. NAME OF THE INSTITUTION

Modish Institute of Polytechnic	Address-Village- Gheera Distt. Mewat State: Haryana Pin Code: 125508 Phone No:-09813512842, 09813164040 E-mail: contact@modish.co.in Website www.modish.co.in
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II. NAME & ADDRESS OF THE PRINCIPAL

Name	Sh. Sanjeev Kumar
Designation	Principal
Address	VPO. Baund Kalan, Distt. –Bhiwani , Haryana
Qualification	M.Tech.
Phone No.	09813512842
E-Mail	Sanjeevdahiya18771@yahoo.com

III. NAME OF THE AFFILIATING BOARD

State Board of Technical Education Govt. of Haryana.

IV. GOVERNANCE

Members of the board and their association with the Promoting Body

- | | | |
|----|----------------------------|-----------------------|
| 1. | Shri. Parveen Goyal | President |
| 2. | Smt. Monika Mangla | Vice President |
| 3. | Shri Mukesh Singla | Secretary |
| 4. | Shri. Deepak Mangla | Member |
| 5. | Shri. Sanjay Goel | Member |
| 6. | Shri Bir chand | Member |
| 7. | | |

Members of the Academic Advisory Body

- | | | |
|----|----------------------------|-------------------------|
| 1. | Shri. Parveen Goyal | Chairman |
| 2. | Shri Sanjeev Kumar | Member Secretary |
| 3. | Shri. Deepak Mangla | Member |
| 4. | Shri .Mukesh Singla | Member |
| 5. | Smt. Archna Singh | Member |

**Frequency of the Board Meetings and Academic Advisory Body
Half Yearly and Monthly respectively**

Organizational Chart and Processes

Chairman		
Board of Governors		
Member Secretary – Director		
Principal		
Administrative Officer	Finance Officer	HOD's
Superintendent	Accountant/Internal Auditor	Sr. Lecturers
Assistants	Asstt. Accountant	Lecturers/Librarian
Clerks	Accounts Clerks	Instructors/Work-shop Supdt./Asst Librarian
Attendants	Attendants	Lab. Technicians / Library Clerk
		Lab Attendants / Library Attendant

Nature and Extent of involvement of faculty and students in academic affairs/improvements: The faculty and students take active part in the academic affairs and improvement in Academic Standards in the polytechnic.

Mechanism/Norms & Procedure for democratic/good Governance: Proper Rules and Regulations for students and staff have been framed as per the Norms and Guidelines of AICTE/DTE, Haryana.

Student Feedback on Institutional Governance/faculty performance; A student reaction survey form has been created which is filled by the students of all courses during each Semester.

Grievance redressal mechanism for faculty, Staff and Students.

FOR STUDENTS:

- (i) Students Consultative Committee.
- (ii) Students Counseling Cell.

FOR FACULTY & STAFF

- (i) Through Staff Affairs Committee.
- (ii) Policy on Sexual Harassment for Women Employee.
- (iii) Through Grievance Redressal Committee.

V. PROGRAMMES

Name of the Programmes approved by the AICTE : Three Year Diploma in:

1. Mechanical Engg.
2. Civil Engg.
3. Electronics & Communication Engg.
4. Computer Engg.
5. Electrical Engg.

Name of the Programmers accredited by the AICTE : Nil.

Name of Course	Sanctioned Intake	Duration	Cut off Marks	Fee
Mech. Engg	120	3 Years	Matric Pass	25500
Civil Engg	120	3 Years	Matric Pass	25500
Electronics & Comm. Engg.	60	3 Year	Matric Pass	25500
Computer Sc. & Engg.	60	3 Years	Matric Pass	25500
Electrical Engg.	60	3 Years	Matric Pass	25500

Placement Facilities: Being 1st Year, Placement cell will be set up within a year.

Campus placement in last three year with minimum salary, maximum salary and average salary. -N.A-

Name and duration of Programme (s) having affiliation / Collaboration with foreign University (s)/Institution and being run in the same Campus along with status of their AICTE approval. If there is foreign collaboration, give the following details : --Nil--

Details of the Foreign Institution / University:-

- ñ Name of the University / Institution
- ñ Address --N.A--
- ñ Website
- ñ Is the Institution / Accredited in its Home Country.
- ñ Ranking of the Institution/ University in the Home Country.
- o Weather the degree offered is equivalent to an Indian Degree? If yes, the name of the agency which has approved equivalence. If no, implications for student in term of pursuit of higher studies in India and abroad and job both within and outside the country.
- ñ Nature of Collaboration.
- ñ Conditions of Collaboration.
- ñ Complete details of payment a student has to make to get the full benefit of collaboration.

For each Collaborations / affiliated Programme give the following:-

Programmed Focus ñ
 Number of Seats
 Admission Procedure ñ
 Fee
 Placement Facility
 Placement Records for last three years with minimum salary,
 maximum salary and average salary.

Whether the Collaborative Programme is approved by AICTE? If not whether the Domestic/Foreign has applied to AICTE for approval as required under notification No. 37-3/Legal/2008 dated

VI. FACULTY

Branch wise list faculty member:-

Permanent Faculty	16
Visiting Faculty	As per requirement
Adjunct Faculty	None
Guest Faculty	As per requirement
Permanent Faculty : Student Ratio	1 : 20

Number of Faculty employed and left during the last three years.

Sr. No.	Name of Faculty	Designation	Qualification	Experience	Date of Joining	Past Teaching/ Professional Experience
1	Prem Singh	Lecturer	M.Sc	4 years	19/08/2010	4 years
2	Bhajan Lal Hans	H.O.D.	M.Tech	7 years	23/08/2010	7 years
3	Santosh Tiwari	Lecturer	M.Sc	2 years	19/08/2010	2 years
4	Shivani Garg	Lecturer	B.Tech	1 years	19/08/2010	1 years
5	Archana Singh	H.O.D.	M.A.	11 years	19/08/2010	11 years
6	Ruchin Mangla	Lecturer	B.Tech	5 years	19/08/2010	5 years
7	Beauty Chopra	Lecturer	M.Sc	2 years	08/08/2010	2 years
8	Jitender Satija	Lecturer	B.Tech	1 years	01/02/2011	1 years

9	Shilpa Sethi	Lecturer	M.Sc	2 years	15/07/2011	2 years
10	Ved Prakash	Lecturer	B.Tech	1 years	15/07/2011	1 years
11	Girish Kumar	H.O.D.	B.Tech	2 years	18/08/2011	2 years
12	Suman Grewal	Lecturer	M.Sc	1 years	15/07/2011	1 years
13	Gyanendar Singh	H.O.D.	B.Tech	2 years	15/07/2011	2 years
14	Dhyan Singh	Lecturer	B.Tech	1 years	15/07/2011	1 years
15	Savita Rani	Lecturer	M.Sc	1 years	15/04/2011	1 years
16	Bir Singh	Lecturer	Diploma	1 years	23/07/2011	1 years
17	Yugal Kishore	Lecturer	M.Sc	1 years	19/08/2010	1 years
18	Kuldeep Sharma	Lecturer	B.Tech	6 years	27/07/2011	6 years
19	Garima Jain	Lecturer	M.Phil	6 years	01/08/2011	6 years
20	Manoj Kumar	Lecturer	B.Tech	4 years	19/08/2010	4 years
21	Dinesh Gupta	Lecturer	B.Tech	1 years	24/08/2011	1 years
22	Surender Kumar	Lecturer	B.Tech	Fresher	05/10/2011	Fresher
23	Sundar Singh Tomar	Lecturer	M.Sc	5 years	10/10/2011	5 years
24	Sunil Kumar	Lecturer	Diploma	Fresher	29/09/2011	Fresher
25	Gulshan Kumar	Lecturer	B.Tech	Fresher	05/11/2011	Fresher
26	Prabhat Jha	Lecturer	M.Sc	3 years	07/10/2011	3 years
27	Satish Kumar	Lecturer	M.A.	3 years	07/10/2011	3 years
28	Subhash Chand	Lecturer	B.Tech	Fresher	10/01/2012	Fresher
29	Meenakshi	Lecturer	M.A.	4 years	01/05/2011	4 years
30	Sunil Baghel	Lecturer	B.Tech	Fresher	11/01/2012	Fresher
31	Krishan Kumar	Lecturer	B.Tech	Fresher	11/01/2012	Fresher
32	Ravinder Kumar	Lecturer	B.Tech	Fresher	11/01/2012	Fresher
33	Rajni Yadav	Lecturer	B.Tech	2 years	11/01/2012	2 years
34	Hitesh Taneja	Lecturer	B.Tech	1 Year	25/03/2012	6 Months

35	Ravi Shankar Sharma	Lecturer	B.Tech	2 Years	10/05/2012	2 Years
36	Sanjay Kumar	Lecturer	B.Tech	1 Year	10/01/2012	Fresher
37	Navita	Lecturer	B.Tech	Fresher	16/07/2012	Fresher
38	Amit Kumar	Lecturer	B.Tech	Fresher	16/07/2012	Fresher
39	Rachana Shrivastva	Lecturer	B.Tech	7 Years	16/07/2012	7 Years
40	Satpal Dagar	Lecturer	M.Tech	2 Year	24/02/2012	2 Year
41	Archana	Lecturer	M.Sc,MCA	2 Years	16/07/2012	2 Years
42	Anil Kumar	Lecturer	B.Tech	Fresher	16/07/2012	Fresher
43	Mukesh Kumar	Lecturer	B.Tech	Fresher	16/07/2012	Fresher
44	Lokesh Mangla	Lecturer	B.Tech	Fresher	16/07/2012	Fresher
45	Mazhar	Lecturer	B.Tech	Fresher	16/07/2012	Fresher
46	Hare Kishan	Lecturer	B.Tech	Fresher	16/07/2012	Fresher
47	Preeti	Lecturer	M.A.	Fresher	16/07/2012	Fresher
48	Tofeek Ahmed	Lecturer	M.A.	Fresher	16/07/2012	Fresher
49	Anisha Dahiya	Lecturer	B.Tech	Fresher	16/07/2012	Fresher
50	Divya Sharma	Lecturer	B.Tech	Fresher	16/07/2012	Fresher
51	Swati Sharma	Lecturer	B.Tech	Fresher	16/07/2012	Fresher
52	Dharmender	W/S Suptd.	CTI,Diploma	6 Years	21/08/2010	6 Years
53	Om Parkash	Instructor	CTI	1 Years	16/07/2011	1 Years
54	Dinesh	Instructor	CTI	3 Years	21/08/2010	3 Years
55	Ravinder	Instructor	ITI	2 Years	21/08/2010	2 Years
56	Rakesh	Accountant	B.Com	2 Years	9/10/2010	2 Years
57	Rakesh	Electrician	ITI	5 Years	21/08/2010	5 Years

58	Ravinder	Instructor	ITI	10 Years	11/12/2011	10 Years
59	Anil Kumar	Clerk	B.Com	1 Years	12/10/2011	1 Years
60	Jitender Bhardwaj	Computer Opertaor	B.Tech	5 Years	25/07/2011	5 Years
61	Jyoti Nagpal	Librarian	B.Lib	5 Years	15/07/2011	5 Years
62	Devender	Assistant Librarian	B.Lib	Fresher	14/08/2012	Fresher
63	Harpal	Lab Assistant	B.A,Diploma	2 Years	12/8/2011	2 Years

VII. PROFILE OF PRINCIPAL:-

AS ABOVE

VIII. FEE :-

1 st Year		
S. No.	Head	Amount in Rs.
1	Tuition Fee	17,000
2	Development Fund	4,000
3	Student's Fund	1,200
4	College Caution Money (Refundable)	1,500

IX. ADMISSION

Number of Seats sanctioned with the year of approval. No. Year
420 2012

Number of students admitted under various categories each in the last three years: (Being first year details for first year 2011-12 (are given)

Branch	Sanctioned Intake (2011)	Actual Admissions (2011)
Computer Engg	60	08
Electronics & Communication Engg	60	23
Mechanical Engg	60	61
Civil Engg	60	60
Electrical Engg	60	55

Number of applications received during last two years for admission under Management Quota and number admitted: No Management Quota. All the seats have been filled through open counseling with merit.

X **ADMISSION PROCEDURE**

Mention the admission test followed, name and address of the Test Agency and its URL (website).

Haryana State Counseling Society

Number of seats allotted to different Test Qualified candidates separately [AIEEE/CET(state conducted test/University test)/Association conducted test]

Preference was given to DET students thereafter merit on the Matric Pass Percentage.

Calendar for admission against management / Vacant seats for 2012.

Last date for request for application Admissions 31/08/2012

Last date for submission of application

Date for announcing final results.

Release of admission list (main list should be announced on the same day).

Date for acceptance by the candidates (time given in no case be less than 15 days).

Last date for closing of admission: 31/08/2012 (as fixed by state govt.)

Starting of the Academic session : 16/07/2012(1st Year)

The waiting list should be activated only on the expiry of date of main list.

The policy of refund of the fee, in case of withdrawal, should be clearly notified.

Refund is allowed as per AICTE guidelines.

XI. CRITERIA AND WEIGHTAGES FOR ADMISSION

Describe each criterion with its respective weightage i.e Admission test, marks in qualifying examination etc.
Merit of DET rank.

Mention the minimum level of acceptance, if any. 10th pass

Mention the cut – off levels of percentage & percentile scores of the candidates in the admission for the last three years. --N.A--

Display marks scored in Test etc. and in aggregate for all the candidates who were admitted. :
Admissions to minimum pass marks in qualifying examination.

XII. APPLICATION FORM

Download application form, with online submission possibilities.

XIII. LIST OF APPLICANTS

List of candidates whose applications have been received along with percentile/percentage score for each of the qualifying examination in separate categories for open seats. List of candidates who have applied along with percentage and percentile score for management quota seats.

15% Management Quota & 10% NRI Quota. All the admissions are on Merit Basis.

XIV. RESULT OF ADMISSION UNDER MANAGEMENT SEATS/VACANT SEATS N.A.

XV INFORMATION INFRASTRUCTURE AND OTHER RESOURCES AVAILABLE

LIBRARY

Number of Library books/Titles/Journals available (program wise) :-
11500 Books/425 Titles/ 10 Journals

List of online National/International journals subscribed – NIL

E-Library facilities - Issue & Return of books is being done through E- Library Facility.

LABORATORY

List of major Equipments/Facilities: As per AICTE norms
List of Experimental setup: As per AICTE norms

COMPUTER FACILITIES

Number and Configuration of Systems - 100, P-IV, Dual
Core 1.8GHZ, 1GB
RAM, 160GB
HDD, LCD
Monitor-15"

Total number of systems connected by LAN: 50

Internet Bandwidth:

Connection Bandwidth of up to 3 Mbps for 24 hours

Major software packages available [Window XP, MSDN
& Server 2003], Library Management (M.S), turbo C++,
Tally 9.0, and Office 2007, Bitdefender Antivirus.

Special purpose facilities available - Online Library
facilities, Online Students Academic information

WORKSHOP

List of facilities available : All the facilities
according to AICTE norms .

Games and sport Facilities : Volleyball, Football,
Badminton and Kabaddi, Cricket

Extra Curriculum Activities : Cultural, Recreational,
Indoor games.

Soft Skill Development Facilities : Photography, Fine Arts,
Spoken English.

Number of Classrooms and size of each : 4 Nos. of 66 Sq.m. each
Number of Tutorial rooms and size of each : 3 Nos. of 43 Sq.m. Each
Number of Laboratories and size of each : 07 Nos. of Total Area 695 Sq.m.
Number of drawing halls and size of each : 01 Nos. of 227 Sq.m.

Central Examination Facility, Number of rooms and capacity of each: 08

Drawing Hall with seating capacity of 60 students and & Class
Rooms with seating capacity of 66 students each.

Teaching Learning Process

Curricula and syllabi for each of the Programmes as approved by

Technical Education Board of Haryana.

Academic Calendar of the Board	Attached
Academic Time Table	Attached
Teaching Load of each Faculty	As per norms.
Internal Continuous Evaluation system and place. submissions Tutorial & Attendance.	MST,
Student's assessment of faculty, system in place	- Yes

For each Post Graduation Programme give the following. -N.A.-

- i. Title of the Programme.
- ii. Curricula and syllabi.
- iii. Faculty Profile

**Brief Profile of each faculty
Laboratory facilities exclusive to the PG programme.**

Special Purpose:-

**Software, all design tools in case
Academic Calendar and frame work
Research Focus**

List of typical research project:-

**Industry Linkage
Publication (if any) out of research in the last three out of masters
projects.
Placement Status
Admission Procedure : Admission through state counseling Society
Fee Structure :
Hostel Facilities : N.A
Contact Address of Co-ordinator of the PG Programme.**

**Note: Suppression and /or misrepresentation of information would
attract appropriate penal action.**