

From

The Director-General,  
Technical Education Haryana,  
Panchkula.

To

The Principal,

1. Karnal Institute of Polytechnic,  
Village Kunjpura, Distt. Karnal, Haryana.
2. Lord Krishna Polytechnic Institute,  
VPO Karohta, Distt. Rohtak.
3. Bharat Institute of Polytechnic,  
Gohana Highway, Near Mohana Police Station, Sonapat.
4. Modish Institute of Polytechnic,  
Village Gheera, Tehsil Punhana, Distt. Mewat.
5. JKP Polytechnic,  
Rattangarh, Sonapat, Haryana.
6. ICL Institute of Technical Education,  
Sountli, Shahzadpur, Tehsil Naraingarh, Distt. Ambala, Haryana.
7. Maharana Partap Institute of Technology & Management,  
VPO Dhanonda, Distt. Mohindergarh.

Memo No. 2316-22 /SFC  
Dated, Panchkula the 2/12/2010.

**Subject: Provisional Tuition Fee, Development Fund, Student Fund, Caution Money for Newly established Diploma Institutions 2010-11.**

Reference to the subject mentioned above.

The State Fee Committee has fixed the following provisional fee for newly established Diploma Institutions 2010-11:-

Sr.No.	Type of Fees	Rs.
1.	Tuition Fee per student per Year	17000/-
2.	Development Fee per student per Year	4000/-
3.	Student Fund per student per year	1200/-
4.	Caution Money-College (One time, refundable)	1500/-
5.	Caution Money-Hostel/Mess(one time from Boarders/Hostellers only, refundable)	1500/-

Student Fund: The break up of the Student Fund shall be as under:-

Sr.No.	Type of Fees	Amount in Rs.
1.	Common Room Fee	50/-
2.	Medical Examination & Health Care	50/-
3.	Souvenir Fee	50/-
4.	Student Welfare Fund	200/-
5.	Student Aid Fund	150/-
6.	Youth Welfare Fee	500/-
7.	Identity Card Fee	50/-
8.	Sports Fee	150/-
	<b>Total</b>	<b>1200/-</b>

3. The above fee structure is subject to the following terms and conditions:

1. The fee shall be collected semester-wise and not for entire year i.e. in the months of May-June for Odd Semester and in the months of November-December for Even Semester from the students on roll.

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2. Faculty shall be recruited as per AICTE Norms and AICTE pay scales/ full DA shall be given which shall be seen by State Fee Committee at the end of every financial year. If any faculty positions is found vacant or at less pay and perks, the proportionate amount may be recovered by the State Fee Committee and utilized for scholarships for weaker section students.
  3. Every penny collected from students, whatsoever, and in any form, shall be well accounted for. The head-wise accounts shall separately be maintained and included in college / institution accounts. No diversion of fund from the institution shall be made. The Institution shall submit the audited balance sheet upto 30th June of every year to the State Fee Committee.
  4. The Freeships/ scholarships, if any, shall be inclusive in Tuition fee.
  5. The Society/Trust expenditure shall not be claimed in the Institution. The account of institution shall be separate from the account of Society/Trust, in case there are more than one institution being run by the same Society/ Trust.
  6. The faculty status shall be updated in mandatory disclosures every month.
  7. Institutions are free to earn upto 5% of receipts through extra professional and academic activities such as short term and long term courses, training, consultancies, R& D projects, Placement activities etc. The funds so generated shall be utilized in establishing a corpus fund to take care of the staff development, student welfare, infrastructural development and any unforeseen expenses etc. Separate account shall be maintained for receipts, expenditure and transfer of surplus to corpus fund.
  8. Mandatory disclosures on format prescribed by AICTE shall be updated by all the institutions from time to time.
  9. The higher amount of money, collected from NRI students shall be utilized for benefiting students such as from economically weaker section of the society, as per the spirit of P.A. Inamdar case.
  10. There should be hostel in campus for 50% of the capacity.
  11. Against Capital investment, sufficient investment must be from corpus.

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The detailed fee proposal on the prescribed format (available on [www.techeduhry.nic.in](http://www.techeduhry.nic.in)) along with the audited balance sheet of the institution as on 31-03-09, CA certificate for capital expenditure incurred till date and list of faculty/staff may please be supplied to this office for fixation of fee within 15 days..

*Y.C. Singh*  
Deputy Director,  
for Director-General, Technical Education,  
Haryana, Panchkula.

Endst.No. 2323

/SFC dated 2/12/2010.

A copy of the above is forwarded to the Private Secretary to the Hon'ble Chairman, State Fee Committee for the kind information of the Hon'ble Chairman please.

*Y.C. Singh*  
Deputy Director,  
for Director-General, Technical Education,  
Haryana, Panchkula.



Endst.No. 2324-

/SFC dated 2/12/10.

A copy of the above is forwarded to the Private Secretary to the Member Secretary-cum-FCTE, State Fee Committee for the kind information of the Member Secretary-cum-FCTE please.

*D/C*  
Deputy Director,  
for Director-General, Technical Education,  
Haryana, Panchkula.

Endst.No. 2325

/SFC dated 2/12/10.

A copy of the above is forwarded to Joint Director (Dev.) for information and necessary action, please.

*D/C*  
Deputy Director,  
for Director-General, Technical Education,  
Haryana, Panchkula.

Endst.No. 2326

/SFC dated 2/12/10.

A copy of the above is forwarded to PA to Director-General Technical Education Department for the kind information of DGTE please.

*D/C*  
Deputy Director,  
for Director-General, Technical Education,  
Haryana, Panchkula.

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**Guidelines issued by State Fee Committee regarding charging of different amounts under various heads other than Tuition Fee, Development Fund, Student Fund, Caution Money**

- i) Hostel & Mess charges: Rs. 45000/- per student which shall include lodging, boarding, water & electricity, reading room, computer, work station, gym and sports/necessary furniture & furnishings. However there can be a variation of 10% depending upon locale and specific demands. Laundry and Canteen etc shall be on actual basis and optional. Cost of A.C. room would be separate which could be on an average Rs. 9000/- to 10000/- extra.
- ii) Transport :- It has to be as per actuals. However not beyond Govt. fare per km.+ upto 50%.
- iii) University/Board and Examination fee:- as per actual.
- iv) Prospectus :- Only once in the course and should not be more than Rs. 500/-.
- v) Placement Brochure :- Chargeable only once (in final year) and should not be more than Rs. 500/-.
- vi) Insurance :- Actual basis.
- vii) Uniform :- Rs. 3000/- which shall include one Blazer, two trousers, two shirts, one tie, two socks. Subsequent requirement optional and chargeable.
- viii) Additional charges for items like generator, internet (Wi-Fi), Book Bank (minimum 3 books) EDP. etc. etc. may be taken only if these facilities are provided. However, it should not be more than 5% of the sum total of the tuition fee + development fund and proportionately less as decided by State Fee Committee.

**Every institute is required to fix all the charges accordingly and reflect in their prospectus & on their website and must necessarily submit a copy of prospectus and placement brochure to State Fee Committee.**